



# Pacific Newsletter

April, 2008  
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VMRC Edition

Pacific Homecare Services, 2027 Grand Canal Blvd., Suite 27, Stockton, CA 95207-6650  
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## MEET OUR NEW STAFF

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Pacific Homecare invites you to come in and meet our new staff members! Isela and Nora have joined our team to assist in providing you faster, more efficient service. Isela can answer questions regarding referrals, application processing and trainings. Nora, can mail out timesheets, let you know whether or not we received your timesheet and provide you with payroll information. Of course you can always call José regarding accounting issues and Leticia regarding ANY issues you may have.

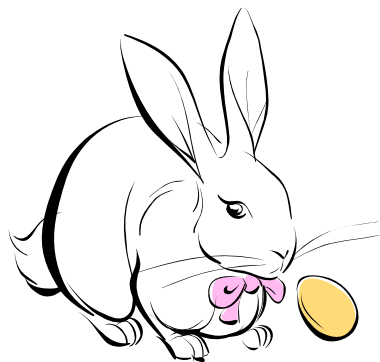
## DID YOU HEAR?

We have a **NEW ADDRESS** and **FAX NUMBER**

2027 Grand Canal Blvd., Suite 27  
Stockton, CA 95207-6650  
(209) 956-2532 New Fax Number: (209) 956-2585

Our phone number has remained the same, however, we now have extensions: (209) 956-2532

Administration - Leticia 101 • Accounting - José 102  
Administration - Isela 103 • Accounting - Nora 104



Have you visited our website yet? [www.phrespite.com](http://www.phrespite.com)

LOST A TIMESHEET? WANT TO KNOW IF YOU WERE MAILED A CHECK? NEED AN APPLICATION?

Visit our website and you will find all sorts of valuable information. Download a timesheet, enroll in a CPR class, check on a paycheck, or download a respite application. It's fast and easy!!

## Direct Deposit Now Available!

Have your paychecks directly deposited into your checking or savings account. Simply complete the form found on our web site: <http://www.phrespite.com> or call our office for a copy of the form. Please Note - that in order to use this service, you must have a Bank checking or savings account and an E-mail address.

## UPCOMING FIRST AID/CPR TRAININGS

Saturday, April 19, 2008 (English) • Sábado, 19 de Abril de 2008 (Español)  
 Saturday, May 17, 2008 (English) • Sábado, 17 de Mayo de 2008 (Español)  
 Saturday, June 21, 2008 (English) • Sábado, 21 de Junio de 2008 (Español)

**Time:** 8:30 AM – 4:00 PM

**Where:** Valley Mountain Regional Center (VMRC)  
 702 N. Aurora Street  
 Stockton, CA 95202-2200

## UPCOMING IN-SERVICE TRAININGS

ALL Respite Providers MUST complete 5 hours of additional training throughout the year as per Title 17 Regulations. Take advantage of our upcoming free trainings listed below:

### UNDERSTANDING AUTISM & AUTISTIC BEHAVIOR

**Date:** Saturday, March 29, 2008 • **Time:** 10:00 AM – 3:00 PM

### BASIC BEHAVIOR INTERVENTION TECHNIQUES

**Date:** Saturday, April 5, 2008 • **Time:** 10:00 AM – 3:00 PM

**Where:** Valley Mountain Regional Center (VMRC)  
 702 N. Aurora Street  
 Stockton, CA 95202-2200

Register online at: [www.phrespite.com](http://www.phrespite.com) or call (209) 956-2532 and ask for Isela



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**E-mail:**  
[info@phrespite.com](mailto:info@phrespite.com)

**Website:**  
[www.phrespite.com](http://www.phrespite.com)



### Deadlines! Deadlines!

Don't forget that ALL timesheets are due on the 5<sup>th</sup> of every month by 5:00 p.m. Timesheets can either be mailed, faxed, emailed or dropped off at our office. In order to comply with VMRC regulations, all timesheets that are over 90 days late will NOT be accepted. So PLEASE, get your timesheets in!